

What is Jobs and Skills WA?

Jobs and Skills WA is the way the State Government, through the Department of Training and Workforce Development, prioritises its investment in training to focus on courses that equip people to take up jobs that are, or will be, in high demand.

The Department of Training and Workforce Development has appointed **Sterling Business College** to the Preferred Provider Panel for Priority Industry and Participation Program (Job Seekers) Training to deliver subsidised training services. The courses are listed below.

Am I eligible for a Jobs and Skills WA Training place?

You are eligible for a subsidised training place if you have left school, your primary place of residence is in Western Australia and you are:

- an Australian citizen; or
- a permanent visa holder or holders of a sub-class 309, 444, 785, 790, 820 or 826 visa;
- secondary holders of a temporary visa of sub-class 457; and
- holders of a Bridging Visa E (subclasses 050 and 051) where the visa holder has made a valid application for a visa of subclass 785 or 790.

You will also need to meet any Sterling Business College course entry requirements.

What Jobs and Skills WA Courses are Available at Sterling Business College – Perth?

- CHC30113 Certificate III in Early Childhood Education and Care
- CHC50113 Diploma of Early Childhood Education and Care
- ICT40815 Certificate IV in Digital Media Technologies
- ICT50915 Diploma of Digital Media Technologies
- BSB40215 Certificate IV in Business

PARTICIPATION TRAINING COURSES (for jobseekers only)

To be eligible for the Participation Program at Sterling Business College – Perth, jobseekers must be unemployed or under employed and hold a Newstart card or Youth Allowance card, or have a referral from a job seeker broker.

- SIT20116 Certificate II in Tourism
- BSB30115 Certificate III in Business

Please see our website for more information on individual courses and entry requirements at www.sterlingcollege.com/course-information

What are my Payment Options for the course fees?

The following payment options are available to you:

- pay the full amount of fees and charges for the units studied each term – payment is required one week prior to the start of each term (refer to your individual invoice(s) for further information);
- present a signed authority from an employer for Sterling to invoice that employer for your course fees;
- pay your course fees by instalment – this option is available to students and is negotiated on an individual basis.

You may make application on the grounds of severe financial hardship for your course fees to be waived. (Fee waivers are not available for our Diploma programs). Each Severe Financial Hardship claim is assessed on an individual basis. You will need to complete a fees waiver application form (available from the college) and also provide evidence to demonstrate the following:

- You must have a Department of Human Services' low income health care card, your income cannot exceed the Department of Human Services' income threshold.
- You do not have the disposable income to pay the fees via instalments without compromising your ability to meet their basic living needs or those of your dependents.

- There is no basis for concluding that your financial circumstances are likely to change within a reasonable period (e.g. 12 months)